



SHREWSBURY & NORTH STAFFORDSHIRE TRADE UNION STUDIES UNIT AT SHREWSBURY COLLEGE HEALTH & SAFETY REPRESENTATIVES' COURSES

AVAILABLE FROM JANUARY 2018



HEALTH & SAFETY REPRESENTATIVES STAGE 1

10 x Tuesdays from 16 Jan 2018 at
Shrewsbury College &
GMB Offices, Hanley, Stoke on Trent

The course focuses on four key areas:

- The role and functions of a trade union health and safety representative
- Organising for health and safety
- Preventing accidents and ill health
- Key skills for a trade union health and safety representative

HEALTH & SAFETY REPRESENTATIVES STAGE 2

10 x Thursdays from 18 Jan 2018 at
Shrewsbury College &
GMB Offices, Hanley, Stoke on Trent

The course will focus on further developing confidence, experience, knowledge and skills:

- Identifying, preventing and controlling risks to build a safer and healthier workplace
- Involving members more in health and safety issues and developing a collective approach to health and safety
- Ensuring that an equal opportunities approach to health and safety at work is adopted
- Finding out information about the law and using it more effectively
- Keeping up to date on health and safety law and information
- Getting things done and effecting changes in health and safety in the workplace

DIPLOMA IN OCCUPATIONAL HEALTH & SAFETY

36 x Wednesdays from 3 Jan 2018 at
Shrewsbury College

For experienced union health and safety representatives

This course develops an understanding of health and safety principles and practice and deepens and extends the capacities of reps, enabling them to access full-time officer posts and Higher Education opportunities.

The three subject units are:

- Occupational Health, Safety, Welfare and the Environment
- Occupational Health and Safety Organisation
- Occupational Health and Safety Law

The study skills units include:

- Communication and study skills
- ICT
- Working with figures
- Working with statistics
- Research project

Courses will run at:

Shrewsbury College, London Road,
Shrewsbury, SY2 6PR

GMB Offices (formerly Unity the Union),
Hillcrest House, Garth St, Hanley, Stoke on
Trent ST1 2AB

Email to:
mikee@shrewsbury.ac.uk

TIME OFF FOR TRAINING – THE LAW

UNION WORKPLACE REPRESENTATIVES

Representatives of independent trade unions recognized by their employer are entitled to reasonable paid time off to take part in education and training.

The main features of the law are:

- The union must be recognized by the employer for the purpose of collective bargaining
- The training must be approved by your union or the TUC
- The training must be relevant to your duties as a rep
- If time off is unreasonably refused, or your employer does not pay you, then you can complain to an employment tribunal.

UNION SAFETY REPRESENTATIVES

Safety reps have the right to reasonable paid time off for training that is approved by their union or the TUC.

The training must be “reasonable in all the circumstances”. Recent court and tribunal cases have ruled that this must be interpreted widely as meaning that the training is helpful to the safety representative in carrying out their duties and should not be restricted to workplace issues.

If time off is unreasonably refused, or is not paid, unions can complain to an employment tribunal.